

**Minutes for the Regular Meeting of Council of the Town of Cupar
Held on Monday, February 28, 2017
At the Cupar Town Office Council Chambers**

Present: Mayor Steve Boha, Councilors Ed Lehman, Darren Pele, Heather Stabler, Neil Schulhauser; Administrator: Wanda McLeod

Absent: Cory Hart, Don Jeworski

Call to Order: A quorum being present, the meeting was called to order at 7:01 p.m.

Delegations: Rick Dinsmore in at 7:02 pm regarding water break at residence located at 106 Stuart Street.

12-02-17 Schulhauser/Pele: That we remove the Vac Truck charges in the amount of \$1,000.00 and \$500.00 of staff charges off invoice #267 dated January 13, 2017 making the new amount owing \$3,437.80. And that the Town of Cupar will remain liable 'if' the water lines are looped in the ground. The Town will correct this in Spring 2017 if loops did remain at no cost to the resident.

Carried

Approval of the Agenda:

13-02-17 Schulhauser/Lehman: That the agenda be approved as amended.

Carried

Minutes:

14-02-17 Pele/Lehman: That the minutes of the February 13, 2017 regular council meeting be approved as amended.

Carried

Business Arising from the Minutes:

15-02-17 Schulhauser/Stabler: That we accept the Council prepared letter to be provided to the Cupar Fire Department for Canada Revenue Agency purposes.

Carried

- o Quotes for the truck fill will be reviewed when we are in possession of 2 more quotes. Tabled.
- o Waiting for one more quote for the rink boiler Councilor Hart is to be acquiring. Tabled.

Correspondence:

1. Letter from Donna Klein.
2. Rural PHC Stakeholders email re/March 8 meeting at 1056 Albert St, Regina; 6:30 pm- Agenda and Minutes for last meeting included
3. Sangha Inn
4. Cupar Canucks Street Hockey Tournament
5. G.E. Environmental Solutions
6. Gas Tax Fund
7. Seymour Enterprises
8. Yancoal

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9. Flocor
10. Metalman Art & Design
11. Ombudsman Saskatchewan: Conflict of Interest.
12. Saskatchewan Music Festival.
13. Scott Builders Inc – Greg Kreese
14. Summit Memorials
15. Emergency Management training
16. SARM attendance? March 13-16 in Saskatoon
17. Letter from Pasty Pritchard – Utility bill

Mayor Boha and Councilor Jeworski to attend the Rural PHC Stakeholders meeting on March 8 in Regina, SK.

16-02-17 Pele/Schulhauser: That approval be given to the Cupar Canucks Senior Men's Team to hold the Street Hockey Tournament on May 13, 2017 and be allowed to close down Lansdowne Street in front of the Town Hall, Permission to use snow fence, posts and post pounder and a letter be provided addressed to SLGA providing permission to host a bar outside the Town Hall for the event.

Carried

17-02-17 Lehman/Pele: That we sponsor the Saskatchewan Music Festival Association by providing \$50.00 for a business card sized advertisement.

Carried

Tabled - The Emergency Management Training will be discussed next meeting when Councilor Jeworski returns and the EMO book will be provided for the meeting.

18-02-17 Stabler/Lehman: That we accept the agreement ~Attachment #1~ outlining payment for utility bill on account #0094 0020 as follows:

On or before March 1, 2017:	\$135.00
March 20, 2017:	\$100.00
April 1, 2017:	\$100.00
April 20, 2017:	\$100.00
May 1, 2017:	\$100.00
May 2, 2017:	\$100.00

A letter will be sent to the resident advising of the acceptance of the agreement and confirming the importance of not faltering on the agreed upon payments and dates.

A letter will be sent to the owner of the residence advising of an agreement accepted with the understanding if the agreement falters or the residents move out of the rental home, the home owner is responsible for all outstanding utility charges.

Carried

19-02-17 Schulhauser/Pele: File correspondence presented.

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Carried

Approval of the Accounts Payable:

20-02-17 Lehman/Pele: That the accounts payable list be approved with Cheque 8712-8729 in the amount of \$47,542.40 and that the Ceridian Payment for the pay period of Feb 4-18, 2017 for \$7284.13.

Carried

Approval of Bank Reconciliation:

Tabled – Bank recs have to be redone, on auditors' instructions, from October 2016 to current as the last time they balanced was September 2016. Wanda will try to have them completed as soon as possible.

21-02-17 Lehman/Stabler: Currently, on the Town of Cupar Conexus accounts, there are 4 people with signing authority: Steve Boha - Mayor, Don Jeworski – Deputy Mayor, Wanda McLeod – Administrative Assistant and Karen Herman - Administrator.

The file needs to be updated to have the following:

- Remove Karen Herman as the previous Administrator from signing officer.
- Change Wanda McLeod to Administrator for signing officer.

Steve Boha-Mayor, Don Jeworski – Deputy Mayor remain a signing officers.

Carried

22-02-17 Pele/Lehman: That Wanda McLeod (formerly Gardiner) will change the Town Credit Card to exclude her name and change it to the Town of Cupar.

Carried

New Business

Wanda will change the outgoing message on the Town message machine as soon as possible.

Eric Chernick has signed all documents required for the sale of 411 Lansdowne and Wanda will complete the transfer with ISC immediately.

A meeting for March 7th, 7:00 pm has been scheduled for a discussion with Cindy Purcka.

Mayor Boha, Councilor Jeworski, Councilor Schulhauser and Councilor Hart will be attending a meeting at the RM of Cupar No. 218 on March 10th at 1:00 pm regarding Prairie Coop. Report to follow.

Reports

Rink: tabled
Fire: ok

Health: ok

Shalom: unsure what is happening with the amalgamation of the health region.

Library: Author coming in for a reading.

Museum: ok

Equipment: Check into our van and what we can do with it. Repair or sell.

Water & Sewer: ok

RV Report: ok

Cemetery: ok

Parks: ok

Trees: Check into the trees at Jan Jirec's house.

Street: ok

Hall: Cassie Aschenbrenner will be asked how the drawings are coming.

Personnel Committee: March 7, 2017 resumes will be reviewed for the Assistant position.

Pool: Darren to work on plaques and advertising to go out soon for staff.

NVIMO: ok -- Yancoal had a great presentation.

150th Celebration: See motion for Band

OH&S: Heather and Neil (sub) will head up the committee.

23-02-17 Lehman/Pele: That we accept agreement and send deposit to the Vern Michael's Band for the July 1st Canada 150 celebration cabaret in the amount of \$1,500.00 certified cheque and to book three (3) double rooms for the band in Southey at the Sangha Inn.

Carried

Bylaws

none

Policies

none

Adjournment

23-02-17 Pele: That this meeting be adjourned at 10:43 p.m.

Next regular meeting is Tuesday, March 14, 2017 @ 7:00 pm.

Mayor

San Bela

Administrator

W. Peled

Date

March 15, 2017

